

COUNCIL MEMBERS

James Marker
1st Ward

Lawrence Ballah
2nd Ward

Rick Ryfa
3rd Ward

Melissa Robbins
4th Ward

Tony Hobson
5th Ward



Town of Griffith

111 N. Broad St., Griffith, IN. 46319-2294

CLERK-TREASURER

John C. Volkmann

john.volkman@griffith.in.gov

Phone (219) 924-7500

Fax (219) 922-3072

www.griffith.in.gov

Dear Business Owner:

This letter is to advise you that your current Business License has expired. You are required by town ordinance to renew your license annually. The initial notice was mailed in December, and this is your second notice.

The license is for the calendar year of 2018. The fee is \$35.00 except for home-based businesses who do not maintain inventory or have customers on site, that fee is \$10.00. Payment is due now.

Enclosed is a Business License Renewal form. Please complete and return the form with your payment, and your current certificate will be issued.

John C Volkmann
Clerk Treasurer
Town of Griffith

TOWN OF GRIFFITH
RENEWAL FOR BUSINESS LICENSE



Date _____

Name of Business _____

Local Address _____ Telephone _____ Fax _____

Headquarter Address _____ Telephone _____ Fax _____

Federal I.D. Number _____ or Date of Birth _____

Principle Contacts (Home Address & Phone Number)

Name _____ Address _____

City/State _____ Telephone _____ Cell _____

Name _____ Address _____

City/State _____ Telephone _____ Cell _____

E-Mail Address _____ Website _____

Drivers License: State _____ Number _____ Expires _____

State License to Operate Business Required: Yes _____ No _____ If yes, return copy

Building Owner

Name _____ Address _____

City/State _____ Telephone _____ Cell _____

Do you currently (or within the last 12 months) operate any other business(s) Yes _____ No _____

If yes, type of business and location

Type _____ Location _____

Applicant Signature _____

FOR OFFICE USE ONLY

Date Received _____ Date Approved _____